

GROUP REGISTRATION FORM

1. The group registration process is valid for a **minimum of 10 delegates**.
2. In order to facilitate your group registration, please fill out this form and return by email to: reg_icn23@kenes.com.
3. In order to benefit from the reduced group registration fees, payments must be paid **prior to the below deadlines**.
4. Please send the **final** name list no later than **4 weeks prior to the congress**. Please do not send preliminary name lists.
5. Name changes will be permitted free of charge until **2 weeks prior** to the congress (up to 15% of the participants names). After this date, any name change will be subject to CAD 30 charge per name.
6. **Onsite group registration pick-up** for groups leaders will be available upon request.
7. Payment is accepted by credit card or bank transfer.
8. **Cancellation policy:**

All cancellations must be emailed **before the deadlines below** to reg_icn23@kenes.com

Refund of registration fees will be as follows:

- Cancellations received up and including February 1, 2023– full refund
- Cancellations received between February 2, 2023 and May 31 2023 – 50% registration fee refund
- As of June 1 2023 – no refund will be made

REGISTRATION CATEGORIES

Fees apply to payments received prior to the indicated deadlines.

	Early rate Until January 31, 2023	Standard rate February 1 – June 15, 2023	Onsite rate As of June 16, 2023
Member*	CAD 775	CAD 950	CAD 999
Non-Member	CAD 930	CAD 1,160	CAD 1,455
Student**	CAD 340	CAD 425	CAD 530
Low income countries***	CAD 425	CAD 495	CAD 565

*ICN Member: Please verify your membership status. Click [here](#) to access ICN Members’ list.

**Student: Proof of status is mandatory – In order to benefit from the special fee, a submission of your status confirmation (approval letter signed by the Head of Department or copy of your status ID) must be uploaded during the Online registration.

***Country classification as listed here and defined according to the World Bank website: [Click here](#) to see the list of countries.

Download the [Privacy policy](#)

Group Registration Details:

Pharmaceutical company name - _____

1. Required registration category: _____ No. of Registrations: _____

2. Required registration category: _____ No. of Registrations: _____

3. Required registration category: _____ No. of Registrations: _____

Total Group Participants: _____

Important Note: Abstract Presenters

In case there are Abstract Presenters among the group delegates please advise the names and abstract numbers in advance in order to guarantee the abstract will remain in the Scientific Programme.

Please mark below accordingly:

- There are no abstract presenters in this group
- Attached is a list of the abstract presenters in this group

Group Registration Pick-up

Group registration collective pick-up will be available onsite, an appointment must be coordinated in advance. Exact times will be advised prior to the congress.

Note: in case of group registration pick-up, individual barcode confirmation letters will not be sent to group participants. **We strongly recommend individual pick-up.**

Please mark below accordingly:

- Group registration pick-up is required.
- No group pick-up, the delegates will be collecting their registrations individually.

Data Protection:

- I confirm that prior to transferring Kenes the group delegates contacts, our company has obtained consent from the individuals concerned.

PAYMENT DETAILS

Payment information:

Billing Address (to appear on invoice and receipt): _____

VAT number: _____

This form was submitted by:

Full Name: _____ On Behalf of (company name): _____

Signature: _____ Date _____

Please select a method of payment (credit card or bank transfer):

1. Credit card payment:

I authorize 'KENES International – Organizers of Congresses' to charge the below credit card for the amount of: _____ CAD.

Type: Visa / MasterCard / AMEX number: _____

Expiration date: _____ Name of Card holder: _____

CVC: _____

2. Bank Transfer Payment:

- Please ensure that the name of the group/paying company are stated on the bank transfer.
- Bank charges are the responsibility of the payer and should be paid at source in addition to the registration fees.
- By Bank Transfer: (Additional 30 CAD handling fee is required)